

**CLASSIFIED**

INTERNAL  
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Approved For Release 2004/05/12 : CIA RDP85T00788R000100060009-9

**ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

25X1

FROM:

Acting Chief, Policy & Plans Group  
4E-70, Hdqs.

EXTENSION

NO.

DATE

25X1

4 March 1980

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DD/PDS

RECEIVED      FORWARDED

Attached is latest edition of draft APEX Manual. Please review and provide any comments to PPG not later than 10 March 1980.

25X1

2. DD/PSI  
4E-58, Hdqs.

3. C/SS

25X1

4. C/SEG  
4E-21, Hdqs.

MAR 10 1980

10 MARCH 1980

WV

4-0 See Attached  
Sheet, WV

5.

6.

7.

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12.

13.

14.

15.

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## ROUTING AND RECORD SHEET

SUSJECT: (Optional)

FROM: [REDACTED]		EXTENSION	NO.
Acting Chief, Policy & Plans Group 4E-70, Hdqs.			DATE 4 March 1980
TO: (Officer designation, room number, and building)		DATE RECEIVED FORWARDER	OFFICER'S INITIALS COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. 25X1	DD/PTDS [REDACTED]		Attached is latest edition of draft APEX Manual. Please review and provide any comments to PPG not later than 10 March 1980.
2. 25X1	DD/PS 4E-58, Hdqs.		
3. 25X1	C/SS [REDACTED]		
4. 25X1	C/SEG 4E-21, Hdqs.	18 MAR 1980 18 MAR 1980	4 - 0 See Attached Sheet. [REDACTED]
5.	[REDACTED]		
6.	[REDACTED]		
7.	[REDACTED]		
8.	[REDACTED]		
9.	[REDACTED]		
10.	[REDACTED]		
11.	[REDACTED]		
12.	[REDACTED]		
13.	[REDACTED]		
14.	[REDACTED]		
15.	[REDACTED]		

APEX Manual - draft

My comments are restricted to those portions of the draft APEX Industrial Manual which deal with Security Education, i.e., 94 through 97.

General

Para 94 - stands as is

Minimum Security Awareness Standards

Para 95 - Personnel who are to be briefed about any portion of the APEX Special Access Control System will receive Security indoctrinations which meet the "Minimum Standards for Security Awareness Programs in the U.S. Intelligence Community," (SECOM-D-543, Jul 79). Security Awareness requirements will be divided into three phases.

Phases of Indoctrination

Para 96 - Phase I concerns the initial indoctrination of the employees which is normally administered prior to access to classified information. Phase II concerns the continuing security awareness program required to maintain and increase security awareness throughout the period of access. Phase III sets forth final guidelines and instructions when access to classified information is terminated.

Termination of Access

Para 97 - delete

25X1

C/SEG:

10 March 1980

The essentials of SECOM D-543, JULY 79  
are covered in PARAGRAPHS 94, 95 and 96 and  
97 of the Apex Industrial Manual. It is believed  
that the Security Education portion of the Apex  
Manual was written using SECOM D-543 as  
a guide. Therefore this section of the manual  
is considered satisfactory and C/SOC can go  
advised.

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